

**TEAYS VALLEY CHILD DEVELOPMENT CENTER**

2015 - 2016

Tuition Contract & Schedule of Fees

**EXTENDED CARE/SUMMER PROGRAM**

<b>AFTER SCHOOL – EXTENDED CARE</b>	<b>1st Child</b>	<b>2nd Child</b>	<b>Add. Child</b>
Annual Enrollment Fee (non-refundable) per child	\$50.00	\$50.00	\$50.00
Weekly Tuition Full Time - 5 days attendance*	\$60.00	\$58.00	\$56.00
Part Time: 1-4 days attendance per week (multiply charges by # of days enrolled)*	\$14.00	\$13.00	\$12.00
Delays, early dismissals: additional amount added per day	\$14.00	\$13.00	\$12.00
Closed Days	\$36.00	\$34.00	\$32.00

<b>SUMMER PROGRAM – School Age</b>	<b>1st Child</b>	<b>2nd Child</b>	<b>Add. Child</b>
Annual Enrollment Fee (non-refundable) per child	\$50.00	\$50.00	\$50.00
Weekly Tuition Full Time - 5 days attendance	\$155.00	\$145.00	\$135.00
Part Time: 2-4 days attendance per week (multiply charges by # of days enrolled)	\$36.00	\$34.00	\$32.00

<b>ADDITIONAL FEES</b>	<b>1st Child</b>	<b>2nd Child</b>	<b>Add. Child</b>
Late Pick-Up Charge for each 10-minute period after 6:10 p.m.	\$5.00	\$5.00	\$5.00
Late Payment Fee	\$20.00		
Returned Payment Fee	\$20.00		

I agree to enroll the following child in the Extended Care and/or Summer Program at Teays Valley Child Development Center according to the following schedule(s) (a minimum of two (2) days attendance is required for the Summer Program; please circle days of the week your child will be attending):

Child Name \_\_\_\_\_ Date of birth \_\_\_\_\_

*2015 SUMMER TERM (minimum 2 days):*

\_\_\_\_\_ 2 days/ week: M T W Th F \$\_\_\_\_\_      \_\_\_\_\_ 3 days/week: M T W Th F \$\_\_\_\_\_

\_\_\_\_\_ 4 days/ week: M T W Th F \$\_\_\_\_\_      \_\_\_\_\_ 5 days/week \$\_\_\_\_\_

*2015-2016 SCHOOL TERM (minimum 1 day/week):*

\_\_\_\_\_ 1 day/week (4 days per month) \$\_\_\_\_\_      \_\_\_\_\_ 2 days/ week: M T W Th F \$\_\_\_\_\_

\_\_\_\_\_ 3 days/week: M T W Th F \$\_\_\_\_\_      \_\_\_\_\_ 4 days/ week: M T W Th F \$\_\_\_\_\_

\_\_\_\_\_ 5 days/week \$\_\_\_\_\_

**ENROLLMENT FEE and TUITION.**

Enrollment fees are non-refundable annual fees for each child enrolled, and are due upon signing this form for initial enrollment of each child. Enrollment fees will be charged annually for re-enrollment (September 1) each year. Today, I am paying \$\_\_\_\_\_ in enrollment fees, and by signing below, I agree that I understand these fees are non-refundable, whether or not my child actually attends Teays Valley Child Development Center.

All tuition fees are due on or before your child's first scheduled day of attendance each week. For example, if your child attends two (2) days per week on Tuesday and Thursday, his/her tuition fees will be due on or before Tuesday of each week. If payment is not received ahead of charges, a late fee of \$20 will be added to your account. Tuition rates are subject to change with a minimum thirty (30) days notice. **Charges will be applied on days when TVCDC is closed.** I agree to pay \$\_\_\_\_\_ on or before \_\_\_\_\_ of each week. I will make such payment in the following manner:

- \_\_\_\_\_ **Electronic Funds Transfer (EFT)**
- \_\_\_\_\_ **Click to Pay via Email (provide below)**
- \_\_\_\_\_ **Debit/Credit Card**
- \_\_\_\_\_ **Check**

A one (1) week written notice is required when withdrawing your child from our center. In lieu of proper notice, one (1) week's tuition will be due at time of withdrawal.

**ABSENCE COUPONS.** Absence coupons are only issued for the summer term and are allotted according to the amount of attendance days based on your weekly commitment. No coupons are allotted for the school term, however, weeks of Spring Break and the week between Christmas/New Years, when the schools are closed all week, are on an "as needed basis" for charges. Regular weekly tuition charges are due on all other school term weeks.

I understand and agree that delinquent payment relinquishes Teays Valley Child Development Center's responsibility to provide their services, and my child will not remain enrolled at Teays Valley Child Development Center if payment is not received on time. This is a twelve (12) month contract.

By signing below, I agree to enroll my child at Teays Valley Child Development Center according to the schedule(s) identified herein; I have paid the non-refundable enrollment fee for my child; and I have received a copy of the Teays Valley Child Development Center *Parent Handbook* and agree to abide by and be subject to all of terms therein.

Parent 1 Name:	Parent 2 Name:
Parent 1 Signature:	Parent 2 Signature:
Parent email address:	Director Signature:
Date:	

\*TVCS before school care is included in these fees.